

FileBRIDGE[®] records

Your information is secure, accessible and in your control!

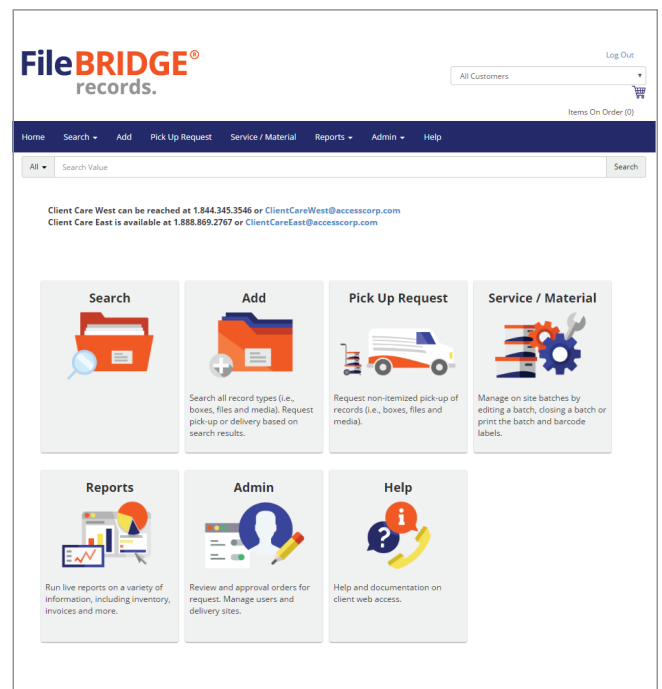
FileBRIDGE Records is the comprehensive digital solution for clients who have their physical records stored with Access.

FileBRIDGE Records helps you manage your records and provides visibility into your inventory so that you can analyze and take action on the information.

With newly enhanced search and ordering capabilities, along with a recently added range of reporting options, FileBRIDGE Records gives you control of your documents while strengthening compliance.

Features:

- **Search For Your Records**
- **Add New Records**
- **Request A Pickup**
- **Request Service**
- **Run Reports On Your Information**



Leverage the value of your information in FileBRIDGE Records with AccessREPORTS and AccessMETRICS.

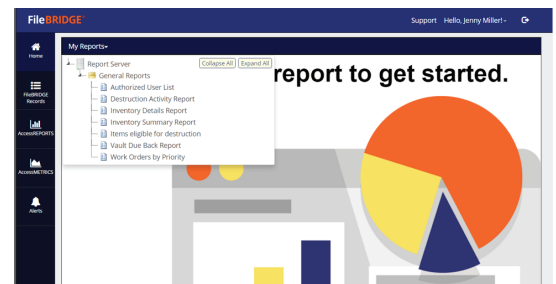
AccessREPORTS

AccessREPORTS is a powerful user interface allowing clients to run different types of reports across their inventory. There are seven report templates available including reports for our three most requested sets of information: Inventory Reports, Destruction Eligible Items and Lists of Authorized Users.

Benefits:

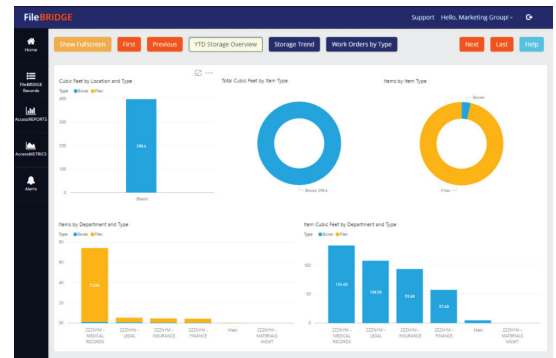
- **Simple interface increases user adoption by your team.**
- **Quick visibility into your off-site records at all times.**
- **Control of chain-of-custody increases compliance.**
- **Reports are run by you to save time and increase security of information.**

AccessREPORTS is included in FileBRIDGE Records and is available after logging into the FileBRIDGE.com client portal.



AccessMETRICS

Make smart business decisions by analyzing your information. AccessMETRICS provides you with easy and direct access to valuable data and analytics about the records you maintain with Access, whenever you need it. AccessMETRICS is included with FileBRIDGE Records and can be accessed via the FileBRIDGE.com client portal.



About Access

Access provides the U.S., Latin America and Caribbean with an end-to-end solution for all of your records management needs. We have over 20 years of experience implementing technology solutions for some of the world's most well-known companies. From document storage, imaging and conversion solutions to secure destruction services, Access is advancing how the world manages information with the very best service.

To find out how Access and its FileBRIDGE products can help your business, contact our team today at 1.800.899.3975 or discover@accesscorp.com

TALK TO US TODAY

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